



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

RAMTHAKUR COLLEGE

RAMTHAKUR COLLEGE BADHARGHAT AGARTALA TRIPURA WEST PIN

799003

799003

www.ramthakurcollege.nic.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ramthakur College, a distinguished co-educational college at Agartala, is situated in Badharghat. It is affiliated to Tripura University. The College was established on 17th July 1967 by Late Promod Ranjan Bhatta Chowdhury, a great philanthropist and an ardent disciple of Sri Sri Ramthakur, a popular Holy Man of the than East Bengal. His vision was to provide educational opportunities for the hundreds of students of the sub-urban areas of Agartala and the outskirts of the city who faced problems in pursuing higher education due to paucity of general degree colleges in Tripura. The journey of the college marked a humble beginning with six room structure in town Pratapgarh. Initially, it had only eight subjects to offer in the Arts group. The beginning was full of turmoil and hardship. Students, few in number were mainly from low-income bracket groups and marginalised sections of the society. Only the zeal and dedication of a very small group of teachers who went on serving the cause of education and social responsibilities eventually put the college in firm ground.

Gradually with the passage of time, the institution acquired a structure and campus of its own and started attracting students from different parts of the state, owing to its pursuit of academic achievements. At present, the college has Arts, Science and Commerce streams for the undergraduate programs. Now approximately 4200 number of boys and girls of the suburban areas of the Agartala are enrolled in the institute in quest of full filling their dreams for higher education.

These students along with hundreds of teaching and non-teaching staff, men and women attend to this institution with scholastic aspiration and spirit of dedicated service turning the daily life of the college a hub of numerous educational activities, social service and a platform for value orientation.

The College has an area of 6.34 acres. It is located around 5 km from the heart of the city, Agartala, 1.5 km from Agartala railway station and 15.4 km from Maharaja Bir Bikram Airport, Agartala.

Vision

AATMAANAM BIDHI

*Your own Self Realization is the greatest
Service you can render the world.*

The educational vision of the Institute is the promotion of learning equipping students with knowledge and skills and inculcate values of discipline, hard work, team spirit. This vision is reflected in our logo. As understanding oneself helps one to make better decisions, the institute tries to evolve in the minds of young students the spirit of hard work, human rights and ecology in order to make them socially responsible citizens. It tries to provide inclusive education by making it accessible to all sections of the society. Students are also trained to show stewardship and respect for all persons and to practice them in their communities. Keeping

this vision in mind the college took the motto of nurturing the minds of teachers, students and all staffs attached to this college to achieve to their fullest potential as a citizen of this country.

Mission

The education imparted is characterized by thoroughness, high principles and freedom, which helps the students to develop their responsibility, self-reliance and the ability to make wise decisions, so that they turn out to become an empathetic and socially responsible individuals. The mission of the college is nurturing the minds of the students so that they turn out to become a successful citizen of this country. This mission as well the vision of this college is communicated through large hoarding placed at the very entrance to the college. Further the mission and vision of the college is stated in the college prospectus and in the college website. The pursuit of excellence according to each one's potential is given paramount importance. The institution values the opinions of stakeholders. As the college aspires for academic excellence in higher education, it pays much importance and concentrates on the values and principles which guide the program curriculum. Working with this goal in mind, it helps to execute the mission and vision of the college.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The selection of the faculty is done by Tripura State Public Service Commission.
2. Teachers deputed for Orientation and Refresher courses, Seminars, Workshops and Conferences are updated on the changing trends in education and related areas.
3. Staff/ student feedback are considered for quality improvement.
4. Timely internal student evaluations.
5. Focus on learning- centered education, participatory and interactive learning through assignments, seminars, projects etc.
6. Transparent admission process.
7. Library with good collection of standard books and journals.
8. Promoting programmes to cater human values, social sensitiveness, self-reliance, National Integration etc.
9. An IQAC is there for quality enhancement of the students and encouraging students to participate in co-curricular and extra-curricular activities.
10. Pollution-free and eco-friendly green and clean campus.
11. Value based and skill oriented education is prime aim of the degree programme emphasized through well-defined syllabi, regular classes and assessments.
12. The examination process is conducted strictly and totally insulated with secrecy of all confidential matters.
13. NSS Camp, NCC Camps, blood donation camp, rallies (Aids awareness, Anti dowry, Anti-tobacco, National Integrations), philanthropic activities and outreach programmes to empower the marginalized and downtrodden.

Institutional Weakness

1. The college has insufficient number of classrooms, laboratories, seminar rooms, library reading room and hence suffers from a severe space crunch.
2. There is shortage of teaching and non teaching staff in the college.
3. Being a government institution, sometimes faculty/staff is transferred in between the academic session hampering the process of learning/teaching.
4. Poor economic background of the students and of the locality (semiurban) is a constraint on the level of accessibility to various fields of higher education. 40% to 45% students belong to economically weaker section of the society.
5. In spite of good academic records, poor knowledge base and weak language skills pose a great challenge since it takes away the precious time meant to transact the present curriculum.
6. Lack of collaborations.
7. Very few numbers of research and interdisciplinary projects.
8. Non-salary grant being provided very less by the state government.
9. The college has not yet been able to set up boys and girls hostel for the benefit of outstation students.
10. There is no accomodation/quarter facilities inside the campus for teaching and non-teaching staff of this institution.

Institutional Opportunity

1. Research and consultancy initiatives.
2. Encouraging students for competitive examinations and higher studies.
3. Encouraging more collaboration for study and research at national level.
4. Students have excellent opportunities to explore and participate in outreach programmes for the local communities.
5. Introduction of add on programmes like IT skill enhancement, Journalism and Mass communication, e-commerce etc. can definitely enhance the employability.

Institutional Challenge

1. Constant repair and maintenance of the infrastructural facilities and the building as a whole is one of the greatest challenges the college is facing, Since the college is a government college, it is dependent on financial support from the government, which is available at specified interval.
2. The Alumni input and support in terms of academics and personal presence is limited.
3. Extracurricular talents and ventures are not being nurtured in the current system due to time constraints.
4. Poor education backgrounds of the parents prevent even the high achievers from moving out for higher levels of learning or employment.
5. Students are mostly first generation learners getting little motivation from the parents or the society.
6. Execution of collaborations with various institutions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Planning and implementation of the curriculum by the college are done most effectively by introducing students and stakeholders first to the larger mission and the wider vision that defines the particular purpose which the college stands for and seeks to promote. The college use the curriculum provided by the UGC and followed by Tripura University, under which it is affiliated. The Principal as the head of the institution along with the members of the Teachers' Council maintains a congenial and academic environment of the college. To ensure that the University curriculum is followed in the best of the spirit, college academic calendar is prepared with the active involvement of the teachers. Central routine for Science, Arts and Commerce are prepared by the Routine Committee and thereafter each department prepares departmental routine for allotment of classes among teachers. Apart from regular classes, tutorials or extra classes are held to complete the syllabus in time and for providing inaccessible materials like notes, reference books to the students. Each department have a departmental library from where students can borrow books when they are in need. The college has ICT enabled classrooms where teachers of each department take classes following the Central routine to clarify the doubts of certain topics in a much easier way so that the students can understand the topic easily. The college follows continuous evaluation process by conducting two sessional examinations, one group discussion/quiz/viva voce before the end semester exam. As the goal of the institution is to provide quality education to the students, our faculty members are encouraged and supported to attend National/International seminars, conferences, orientation and refresher courses, workshops. Some of the faculty members have also undertaken Minor/Major research project. Various extension and co-curricular activities are also conducted to enlighten the students and make them conscious of the social, cultural, economic and environmental realities so that they become a responsible citizen of the nation.

Teaching-learning and Evaluation

The core activity of the college is the two-fold process of teaching-learning and the evaluation procedure. College has total nineteen subjects and among these in fourteen subjects students can pursue Honours (major) course. For vibrant academic result teachers of this institute adopt different measures, like slow learner's and advanced learner's are identified. Accordingly, students are groomed. For this extra tutorial classes are taken. Learner's performance is measured by class activities, laboratory work, assignments and role in departmental activities. Students remain in touch with departmental teachers round the clock with different online means like Whatsapp group. On need basis, sometimes different online platforms are also used. These develop a cordial relationship between teaching faculties and learners. This is justified by the excellent academic result with 95 percent success rate. Hence a learner can reach to the label of thinking critically and to understand how the learning process works. Evaluation helps to build an educational programme, assess its achievements and improve upon its effectiveness. The knowledge imparted and learnt comprises of the Tripura University's syllabi. The outcomes of each courses are measured based on the learner's performance in the curricular and co-curricular activities. The best way of programme outcomes is judged on feedback system by learners. As a result drawbacks, limitations or any constraints are rectified by faculties. Such activities help as a buffer in achieving the course milestones effortlessly. To encourage learners, on successful completion of their courses and on attainment of highest marks, felicitation is given.

Research, Innovations and Extension

Ramthakur College is a government degree college but the college has nevertheless been a centre of active research. Faculties here are unable to act as a research guide. Some faculties have completed their minor research projects with endeavour. Moreover there is a constant flow of innovative ideas which can be mirrored by the paper publications in reputed journal. Influx of intellectual ideas is focused among faculties by various book publications and chapter editions.

Innovations among students are inculcated by focusing on the interplay of skills, experiences.

For this reason experiential learning programmes-like workshops, seminars are conducted with an aim to place students in an environment where they are challenged to innovate.

Number of extension programs and outreach programmes for students are conducted. In this faculties help to enhance, improve and scale up this aspect of our educational programme by purposefully designing educational environments, for desired outcomes, including encouraging students to take risks and learn from failure.

There are deep underlying needs that drive faculties and learner of this institution to engage themselves in commemoration of different important national days including workshops, seminars.

These help in cultivating a sense of adhering responsibilities and oneness among learners.

Extension activities instill a sense of meaning and significance to ourselves. Extension programme help to develop the feeling of oneness, empathy and compassion. Learner develops a feeling that serving people in distress is true patriotism. These youth become an agent of social change, economic growth and innovations.

Infrastructure and Learning Resources

Ramthakur College creates a conducive physical ambiance through provision of facilities for quality teaching. There are thirty two classrooms equipped with traditional black, green boards. College has two seminar halls, three ICT enabled / smart class rooms. The science laboratories, laboratories of Computer Science have instruments and equipments to meet the current requirements of undergraduate teaching and learning process. These physical facilities are developing through constant monitoring. The college has facilities like separate Administrative Block, Academic Section, Establishment section, Distance Education Centre. The college library have undergone extensive renovation and upgradation. Automation of library is partially done. ILMS software that is E-granthalaya software in cloud version -4 of National information, Government of India is presently in use . Other than this each of the Department has own departmental library. Students are free to use these Departmental books whenever required. Basic requirements like clean and hygenic drinking water, clean toilets with sufficient water supply, separate toilets for male and female faculties, for students and for non-teaching staff members are provided by the college. Construction of a community hall is in progress with intake capacities of about 1100 seats. There is a playground where students practices various sports. The college is encircled by a boundary wall. There is a huge main gate and a guard room at the entrance which provide security to the college. There is greenery all around the college campus and has a beautiful garden which is maintained by expert gardeners. Maintenance of all these is given primary importance . The college encourages different cultural upbringing. Some of the students are internationally recognised and awarded prizes. Female students have a common room with indoor game facilities for their refreshment. There is a Teachers' council for smooth functioning of the college. For maintaining the infrastructure of the institution, Teachers' council have constituted different committees which

look after the overall development of the college focussing on the academic performance of the students. Attention is also paid in sports/games and cultural activities which are essential ingredients for character building process of the students.

Student Support and Progression

Ramthakur College perennially strives to prepare its students not just for examination, but also encourages the students to participate in cultural activities and in games and sports. Such activities bring out the hidden talents to the fore as many students of this college have won prizes at inter college, state and international level competitions. The college provides skill enhancement programs like Yoga and Meditation and many other physical fitness programs. Free coaching for Joint Entrance examination and various competitive examinations is provided to ST students. Apart from class room interaction, tutorial classes or extra classes are taken in all departments. All teaching faculties are in constant touch with the students through various online platform. Seminars, quiz competitions, field studies are undertaken in some of the department. The main aim of the college is to groom the students well and help them to move towards higher education or get employment. Many of our students have qualified for NET/ SLET/GATE and Teachers Eligibility Test (TET) examination and are rendering services in various schools and colleges. To help the students financially, the government provides stipends like General stipend, OBC stipend, SC/ST stipend, Girls stipend, LIG stipend, Merit stipend to the students of this college.

There is Students' Council in the college and is constituted as per the rules and regulations laid down by the Directorate of Higher Education. The student representative plays an important part in encouraging and motivating students to take part in various activities like Blood Donation program, Voters' day, Yoga day and other co-curricular and extracurricular activities of the college. The NCC unit both male and female wings and NSS unit also take active part in extension activities in and outside the college campus. The students of this institution has successfully won awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level. The college has registered Alumni Association which offer various voluntary services for the welfare of the college. There is Grievance Redressal cell constituted with some teaching staff as its members and the Principal as the Chairman. Thus the college tries to facilitate all around holistic development for the students.

Governance, Leadership and Management

Ramthakur College being a Government Degree College, all the major decision is taken by the Directorate of Higher Education. However for smooth functioning of the academic and administrative affairs of the college, the college administration is decentralized and various sub- committees are formed at the beginning of the academic year. The Principal of the college as the key leader along with the various sub-committees of the Teachers' Council and Non- teaching staff try to implement important decisions regarding academic and co-curricular activities. The Heads/Heads in charges of various department take care of the day to day regular academic development of the department

The Drawing and Disbursing officer looks after the financial matters of the college. All financial accounts of the college are audited. All external audit regarding all the government grants and non-government fund and expenditure of the college is conducted by the Directorate of Higher Education from the office of the

Accountant General of Government of Tripura. This system results in effective and proper execution of the work and promotes good relation between management, staff and students. The college also encourages individual research work, Minor and Major Research Projects, Workshops, Seminars undertaken by the teaching faculty members to upgrade themselves. Annual Confidential Report (ACR) for self-appraisal annually among teaching faculty is conducted centrally by the Directorate of Higher Education. Not only teaching faculties, the non-teaching staffs are also deputed to various training programme to enhance their potentiality.

As regards the adoption of various welfare measures the college provides facilities like General Provident Fund, Gratuity, Pension facilities, Festival advance, loan without interest from General Provident Fund for all teaching and non-teaching staffs. Medical Reimbursement bill as applicable for the Gazetted officers are provided. Benefits of availing Bharat Darshan three times during the service tenure is granted to all staffs. Casual leave, Earn leave, Medical leave, Child Care leave, Paternity leave as per the Government rules are also sanctioned to all staffs. The Internal Quality Assurance Cell time to time undertakes quality sustenance and quality enhancement measures for effective teaching learning process.

Institutional Values and Best Practices

Ramthakur College perpetually strives to prepare its students not only just for examination, but also encourages students to participate in cultural activities and in Games and Sports. The college to maintain harmony and to create goodwill among students organizes various national, international, commemorative days, events and festivals with great zeal. Every year the college organizes gender equality promotion programs, emphasizing women empowerment, self-protection, laws for women etc.

The college supports two best practices like developing empathy through community service to inculcate good values among students and promotion of environmental consciousness. The objective of the practice makes the environment carbon neutral and helps to maintain a healthy atmosphere in and around the college. In performing these activities the NSS and NCC wings plays a very important role. Time to time the college conducted Green audit and lay stress on green campus. Environment consciousness has made the college to maintain solid, liquid and e-waste management in a proper way. The college has installed LED bulbs for low consumption of current.

The college has a prescribed code of conduct for students, teachers which are displayed in the college website and in a hoarding placed inside the campus. The college maintains complete transparency in its financial, academic and auxiliary functions. For differently-abled students the college has provided basic amenities such as ramps, wheel chair. The students of this college also take active part in community service in and outside the college, which helps the students to develop a compassionate attitude towards others. The main focus of the college is to empower our students so that they become a responsible citizen of India enriched with self-confidence, patriotism and humanity.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAMTHAKUR COLLEGE
Address	Ramthakur College Badharghat Agartala Tripura West Pin 799003
City	Agartala
State	Tripura
Pin	799003
Website	www.ramthakurcollege.nic.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Biswajit Gupta	0381-2370052	9436465737	-	ramthakur.college@rediffmail.com
Associate Professor	Papri Das Sengupta	0381-2516171	9436124691	-	papriramthakur.71@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	17-07-1967

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Tripura	Tripura University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	05-11-1992	View Document
12B of UGC	05-11-1992	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ramthakur College Badharghat Agartala Tripura West Pin 799003	Urban	6.34	1105

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of Economics	36	H.S. Passed	English	25	16
UG	BA,Department Of Education	36	H.S. Passed	English	75	73
UG	BA,Department Of English	36	H.S. Passed	English	75	57
UG	BA,Department Of Hindi	36	H.S. Passed	Hindi	20	1
UG	BA,Department Of History	36	H.S. Passed	English	75	56
UG	BA,Department Of Kokborok	36	H.S. Passed	English	50	26
UG	BA,Department Of Pali	36	H.S. Passed	English	400	400
UG	BA,Department Of Philosophy	36	H.S. Passed	English	35	10
UG	BA,Department Of Physical Education	36	H.S. Passed	English	75	53

UG	BA,Department Of Political Science	36	H.S. Passed	English	75	63
UG	BA,Department Of Sanskrit	36	H.S. Passed	Sanskrit	35	11
UG	BCom,Department Of Commerce	36	H.S. Passed	English	50	39
UG	BSc,Department Of Chemistry	36	H.S. Passed	English	30	28
UG	BSc,Department Of Mathematics	36	H.S. Passed	English	30	25
UG	BSc,Department Of Physics	36	H.S. Passed	English	30	27
UG	BSc,Department Of Botany	36	H.S. Passed	English	60	60
UG	BSc,Department Of Human Physiology	36	H.S. Passed	English	60	60
UG	BSc,Department Of Zoology	36	H.S. Passed	English	20	14
UG	BA,Department Of Bengali	36	H.S. Passed	Bengali	75	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				16				20			
Recruited	0	0	0	0	9	7	0	16	9	11	0	20
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				30
Recruited	14	16	0	30
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	5	4	0	9	5	0	23
M.Phil.	0	0	0	1	0	0	0	1	0	2
PG	0	0	0	3	3	0	0	5	0	11

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	12		13		25

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	2365	0	0
	Female	1837	0	0	0	1837
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	246	185	214	224
	Female	110	123	135	169
	Others	0	0	0	0
ST	Male	43	44	26	64
	Female	29	23	22	19
	Others	0	0	0	0
OBC	Male	245	194	268	214
	Female	164	172	207	176
	Others	0	0	0	0
General	Male	365	282	300	343
	Female	270	243	260	280
	Others	0	0	0	0
Others	Male	0	2	4	0
	Female	1	4	3	2
	Others	0	0	0	0
Total		1473	1272	1439	1491

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
156	154	147	70	34
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	19	18	17

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4202	4184	3886	2613	1814
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
843	843	828	828	742

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1028	932	764	798	760

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
53	54	59	63	55

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
54	54	54	54	54

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 21

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
16.90270	40.72075	76.65079	41.42652	25.84067

4.3

Number of Computers

Response: 87

4.4

Total number of computers in the campus for academic purpose

Response: 63

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Ramthakur college is affiliated to Tripura University (A Central University) and it has to follow the curriculum framed and modeled by the University. Up to 2013, curriculum based on Three Years Degree Course General / Honours (TDC/ TDCH- 1+1+1 system) was followed in the institution. From 2014, onwards, it has been replaced by Credit Based Six Semester Courses which follow the semester system and is termed as Three Years Degree Programme (TDP) and Three Years Honours Degree Programme (TDPH). As the courses offered have their relevance to the goals and objectives, the college aims to inculcate the highest intellectual standards through Academic commitment. To ensure that the University curriculum is followed in the best of the spirit, the college academic calendar is prepared with the active involvement of the teachers. Central routine for Science, Arts and Commerce is prepared by the Routine committee and thereafter each department prepares the departmental routine for allotment of classes among teachers. Each Department formulates its own action plan, course plan and also prepares teaching plan, teaching methods and discuss them among its faculty members. Apart from regular classes tutorials or extra classes are taken for enhancing the knowledge of students. The curriculum delivery is effectively done through lectures, by supplying study materials. Sometimes classes are also taken through powerpoint presentations to make certain difficult topics easier and in this way enable the students to understand the topic easily. For making the classes lively and for active participation of students quiz, debate, group discussion, paper presentations are organized in the Department. Apart from these educational tours, field trips, interdisciplinary competitions, national and international seminars are organized by the college where teachers as well as students take part and present papers. Sessional tests are conducted in conformity with the academic calendar of the institution. Computer training as a part of skill development is included as a curriculum for the fourth Semester students. Each Department periodically reviews the syllabus and students progression through departmental meetings. For the further progression of students, the college library conducts career guidance programme. Faculties encourage and equip the students to participate in various competitions outside the campus. Departmental wall magazines are also prepared by the students, where the students bring out their talents through various types of their write up and painting. All these programmes help the students to become self-dependent and intellectually competent. They also make the academic program relevant to the social context. In each Department for slow learners' inaccessible materials like notes, personal copies are provided. Feedbacks from students are regularly collected to strengthen future curriculum development.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**Response:**

The college adheres to the academic calendar for conduction of continuous internal evaluation systems as per the guideline of Tripura University. Accordingly, the academic calendar includes information regarding the commencement of the examination, schedules of internal exams, etc. It also specifies the dates of the term-end examination. Students get prior information on practical examinations and viva-voce and theory examinations. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. These changes are communicated to the students well in advance and time tables are prepared and implemented accordingly. The teachers prepare teaching plans by proper distribution of syllabus according to the academic calendar. Sessional examinations are conducted every year before University exams.

The institute conducts (Summer Session) 1st sessional exam for 2nd, 4th, 6th semester students in the first week of March. In the first week of April, 2nd sessional exam is conducted. Science stream conducts practical examination for 2nd sessional students. For (Winter Session) 1st, 3rd, and 5th semester students, 1st sessional exam is conducted in the first week of September. In the first week of November 2nd sessional examination is conducted. 3rd and 5th semester students of science stream appear for practical examination. Apart from these two internal assessment examination, the institution also conducts quiz/group discussion/ viva voice/ paper presentation/ assignment competition for the improvement of the students. After the examination is over each faculty member of the respective department evaluates the answer scripts and makes notes of the error in the answer scripts and thereafter distributes the evaluated scripts among the students. The doubts of the students are cleared with advice and if needed correct answers are delivered to them. The University conducts the final exam for 2nd and 4th semester in the month of June(Summer Session), the final exam for 1st,3rd, and 5th semester is held in the month of December(Winter Session) and final exam for 6th semester is held in the month of May.

The final year students have Project work of 100 marks. These 100 marks have two components wherein 20% weightage is awarded to the students for paper presentation and 80% is awarded for the preparation of the project. This project paper is guided by the teachers of the department, where the respective departments select topics from their syllabus. The students then collect materials from their guide, by visiting libraries and through internet surfing. The objective of the project is to augment their critical thinking, analytical skills, and collaborative learning skills. Along with the continuous internal evaluation, some departments conduct the unit test, assignment, project, seminar, group discussion, quiz, paper presentation for enhancing the knowledge of the students. Educational tours are also organized by some of the departments. Thus throughout the session, the academic performance of the students is evaluated to upgrade them.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 19

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Gender, environment, and professional ethics based courses are there in the syllabus under Tripura University. The compulsory undergraduate courses include (I) Environment studies for 3rd Semester students. (II) Human rights and Gender studies which are a soft study course offered to the 6th Semester students. (III) Society and Technology is also a soft study course offered to the 6th Semester students. In Environment Studies, students learn about ecology, natural resources, conservation, biodiversity, management of the environment, human population, social issues, etc. Human rights and Gender Studies involve the basic concept of human rights, classification of rights, humanitarian law. This also includes the human rights movement in India, the role of the national human rights commission, the human rights of children, women refugees. In Gender studies, stress is given on theoretical approaches from Liberals, Marxists and Radical perspectives. Students also come to know about various movements, gender rights,

legal rights of women, gender and society, gender and the nation and women's representation in the decision making process, gender, and economy. They also learn about contemporary issues like dowry problem, female feticide and infanticide, domestic violence. To make the learning more effective gender sensitization programmes are conducted by the college. International Women's Day is celebrated every year in college. Society and Technology deal with the history of computers, theoretical perspectives of computing, research methodology used by social researchers of computing technology. The students learn ethical theories and ethical analysis. They also study social issues caused by the advancement of technology. Students of Philosophy study about Indian ethics especially in 3rd Semester. Here they gain knowledge of the Law of Karma, Coretta ethics, Buddhist ethics. The students also come to know about the Four Noble Truths. In Jaina Ethics they learn about Anuvrata, Mahavratha, Triratna. In Western Ethics voluntary and non-voluntary actions, moral judgments are also included in the subject. Hence students are enriched with different ethics. Students having Pali as a subject are enriched with Buddhist ethics. The introduction of such courses has created and developed a scientific temperament among the students by deepening their moral value system. As a result, students develop professional and ethical attitudes. They grow up to be responsible citizens of the nation.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 5.75

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	9	8	2	3

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 29.25**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 27

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** D. Any 1 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: D. Feedback collected

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 81.6

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1491	1439	1272	1473	1140

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1720	1720	1690	1690	1515

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 48.55

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
478	404	381	429	299

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Most of the students admitted to the college come from the vernacular medium, they initially hesitate to open up and interact with the teachers. As the classes start, the department takes every initiative to identify the slow learners and this is detected by the teachers during their lectures in the classroom. Students are also identified as slow learners and advanced learners based on their performance in their class. As it is observed that slow learners often fail to understand the class lecture they are asked to prepare their lesson and show it to their teacher and the teacher then makes necessary corrections and inspires such slow learners to work hard to improve their quality of education.

Slow learners are also groomed regularly in their class hours by asking them questions on the topic which has been discussed in the class. In this way, the slow learners are guided to improve their performance in the university examination. Further faculty members revise the critical topics as per student's requisitions, provide additional learning material such as textbooks and solved question papers. The students are also guided for answering the questions to the point for scoring good marks in the sessional examination and in the University examination. Extra classes, revision classes are arranged for completing the syllabus and for clarifying the doubt of the students regarding various topics as per their syllabus.

The advanced learners are given assignments and encouraged to take part in active items like debate, quiz, essay writing, presenting a paper in the seminars. They are encouraged to acquire new and advanced information through the internet to bring out their full potential. Their creative abilities are expected through their writing wall magazine, college magazine and in various programmes conducted by the department. A friendly environment is created to improve the communication skills of advanced learners. Sometimes the advanced learners are encouraged to become proctors and help weak students to learn and understand certain topics easily. The advanced learners are also motivated for higher goals and are encouraged to appear for various competitive examinations.

The advanced learners as well as slow learners are encouraged to take part in group discussions on a particular topic assigned to them so that they are able to shed off their inhibitions and participate in it with enthusiasm. Besides lecture classes, ICT enabled classes are taken to make difficult topics more understandable to the students. Both the advanced learners as well as slow learners students are encouraged to do good results in their final semester examination. To motivate them every year during the Freshers' Welcome the students of each department are awarded prizes who has won a gold medal or stood first in the University examination. Thus the college takes every initiative to enhance the quality of students and support them in their quest for knowledge.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 79:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teachers of science departments adopt student-centric learning methodologies by focusing on application-based experiments as per the course set by the Tripura University. Besides lecture-based teaching, teachers of other departments use different aids like charts on relevant topics. Participative learning is encouraged through group discussions, seminar presentations and project presentations by students. Several departments take ICT enabled classes periodically with the ultimate aim of making teaching-learning an interactive exercise. Mock drills are held as part of Disaster management (soft study course), where students are made aware of the rescue measures to be adopted in the aftermath of a disaster. Students of six semester science are equipped with problem solving strategies through the soft skill-based course on society and technology, where they are made aware of the social issues caused by the rise of technology and the way out. In order to enhance the learning experience of the students, the college also undertakes other student-centric methods. One such method is that of mentoring students in order to minimize drop-outs through personal counseling. In view of the student-teacher ratio in classrooms, it is not often possible to give personal attention to students in the class. At times it so happens that a number of students attend classes after a long interval. Once they are identified, they are advised to meet the teachers of their respective departments where they can share their problems. Here the need arises for creating a mentor-mentee system. Each teacher is assigned around 15-20 students. They meet at least once a week to deliberate on various problems which may be academic, personal, or domestic. In some departments, the students are advised to share their e-mail id and cell phone numbers with their respective teachers so that a social network is created. This practice of mentoring students has certain positive implications. It ensures more regular attendance, better results, a better ambiance on campus, and a respectful teacher-student relationship. Another way of enhancing the learning experience of students is through tutorial classes. Since an average classroom has slow learners as well as advanced learners, there is a need to assess their proficiencies and offer all possible help for their holistic development. It is often observed that advanced learners are left without challenges to employ their full potential whereas slow learners lack the minimum skill to cope with the demands of the course of study. Teachers of various departments identify low achievers and high achievers. Each teacher takes a few wards under sustained supervision and cares to help them improve their performance. Advanced learners are provided with extra study materials and are

encouraged to consult reference materials and websites. Thus this practice has enhanced the overall pass percentage of the college.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

ICT (Information and communication technology) deals with the application of different electronic media in the collection, storage, and rapid access to information to users. In a broader sense, ICT refers to the whole set of enabling technology concerned with communication, manipulation of information (hardware and software), networking, data storage, transmission on encompassing data, voice, and video. It can improve education in many ways. The use of computers in education can be more efficient, it can provide better learning result and it can be made adaptive to individual learners.

As the present age is the age of technology, whereby technology plays a key role in the education system, there are endless possibilities with the integration of ICT in the education system. ICT helps tremendously developing in quality education and personality of students. So, there can be a strong move towards ICT by motivating all individuals connected with education. Once the teacher uses innovative ways to arouse interest and enthusiasm in the class, then it helps the slow learners to optimize their abilities, to meet the highest realistic expectation with the help of ICT. There are endless possibilities with the integration of ICT in the education system. The ICT is developing in quality education and personality of students. Almost all teachers use ICT, which arouses interest and enthusiasm in the class. This helps slow learners to optimize their abilities, to meet the highest realistic expectation with the help of ICT.

ICT helps in — Flexible education, learner autonomy, access and success for all, more practicable teaching-learning, reduces students indiscipline and unrest problem. It is a more planned and organized system of education.

ICT can enhance the quality of education in several ways: by increasing learner motivation and engagement, by facilitating the acquisition of basic skills.

Audio tools — like Whatsapp, google classroom, etc. are used by faculties of this institution. The tools depend mainly upon the student's access to different network availability.

Video tools— like WhatsApp, video, different online class apps like Skype, zoom, etc. are used for the purpose.

ICT has the potential for increasing access to and improving the relevance and quality of education.

ICT is a potentially powerful tool for extending educational opportunities. ICT provides “Effective

learning for all at anytime and anywhere like by providing online course materials. It is access to remote learning resources.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 131:1

2.3.3.1 Number of mentors

Response: 32

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 105.19

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 40.15**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
23	22	25	25	19

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 7.43**2.4.3.1 Total experience of full-time teachers**

Response: 394

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the quality of the students. For this Internal Evaluation(CIE) mechanism is followed as per Tripura University guidelines and so two internal sessional examinations are conducted by the college prior to the Final Semester Examinations. During the summer session, the first internal is conducted in the month of February and the second internal exam is held in the month of April. In the month of April group, discussion/ paper presentation/viva voce is conducted by the respective department. Practical oriented subjects conduct one sessional exam based on theory and another sessional exam based on practical. During winter session the first internal examination is held in the month of September and

another examination is held in the month of November. Results of the sessional exams are intimated to the students within a week after the completion of exams. Each departmental faculty member provides the evaluated answer scripts to the students. The doubts and queries of the students are then clarified by the faculties. If the students express their difficulties in understanding the questions set in the sessional exam or ask for materials for the questions set in the sessional examination, then the question and the topic on which the questions were set are discussed in the lecture hour by the faculty members in the next class held after the examination. Materials are also provided at the same time. If there are any tabulated related errors in the assessment, corrections are duly made by the examiner and the corrected mark is awarded to the concerned student. In this way, transparency is maintained. However since the responsibility of publication of the semester's Final Examination results lies with Tripura University, if there is a delay in its publication, the college has no way to rectify it.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the academic performances of the students. And for this, time to time Internal Evaluation (CIE) mechanism is followed by the college as per Tripura University guidelines. Two Sessional Examinations and one Group Discussion/ Presentation/ Viva Voice are conducted per semester and the time schedule is prepared by the Examination Sub- Committee and the students are well informed in advance for the preparation of their exam. The concerned department then conducts an examination for which the students are guided. After the completion of the examination, the scripts are examined by the teachers of the department and the evaluated answer scripts are shown to the students to maintain the transparency. If there is any grievance with reference to evaluation, it is redressed on the spot in the following ways:

1. Examine the answer script again.
2. Checking the total marks awarded.
3. Unmarked questions, if any, are marked.
4. Rectifying the result sheet properly after students' complain.

And finally, the result is displayed by the departmental Heads within the stipulated time as resolved by the Examination Committee. Separate dates are scheduled for Viva Voice/ Group Discussion for each semester. For 6th semester final year students, Project work is compulsory and the project carries 100 marks. In this project work, the teacher guides the students, not only in the selection of the topics but also

guides them in writing the paper. After the completion of the project, the students submit their final project and the date of the presentation of their project is notified by the respective department. However, the marks awarded in the project are sent to the University and the marks are not disclosed to the students. If the students have any grievance regarding the marks obtained in the end semester final examination, they can apply for rechecking their answer scripts as per rules. Thus in this manner, the college tries to maintain the transparency, efficiency and time for conducting the internal examination in the college.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The semester courses are an architect in such a way that after the completion of each semester students get immense information about the subject.

BENGALI literature help to study the human aspects and the finer senses get widened. Students of Bengali literature can take up writing as their profession. Journalism is also another important profession which the students can take up.

The students of ECONOMICS study the behavior of Indian and World economy. The students after studying the subjects can go for rural development can go for Indian Economic Service, banking, opt for journalism.

EDUCATION Students can go for teaching in primary and high school, study special education courses, go for a counseling course, study development Psychology courses.

ENGLISH increases self-confidence with special emphasis on speaking and presentation. Students are taught English communication which is required for jobs in the public sphere especially in the communication media and they can opt for journalism, mass communication.

HINDI, the students can join in news organization as an editor, news anchor, reporter, translator, Hindi writer. HISTORY courses are designed to create a sense of the past, in a more comprehensive manner, so that the students while having a more complete sense of the time under discussion can logically explain the facts presented. The students of History can work in the archaeological department, work as tour guides, journalists, researchers.

KOKBOROK is the sino Tibetan native language of the Borak people of Tripura. Kok means language and borak means humans. Students after studying this language can work as a newsreader on TV and

Radio station. They can also work as a translator.

PALI Students after studying Pali can very well understand ancient Buddhist culture, religion, and Buddhist ethics.

Students of PHILOSOPHY after completing the course become well-versed in Indian Ethics such as Buddhist Ethics, Jain Ethics, Laws of Karma as preached by the Bhagwad Gita, Western Ethics, etc. Thus the course ensures the holistic development of the students who are the future citizens of the nation.

PHYSICAL EDUCATION course help to understand about human physiology, physical fitness, different sports ethics, etc.

POLITICAL SCIENCE course lays thrust upon the Indian Constitution, Indian Politics and Government, Political theory, public administration, and international relationship.

SANSKRIT provides knowledge on ancient Indian philosophy, literature, and history.

COMMERCE courses help to understand Accountancy, Auditing develops entrepreneurship skill.

CHEMISTRY course helps students to know about fundamental and applied Chemistry.

MATHEMATICS course provides advanced studies related to Applied, pure mathematics, Computer applications.

PHYSICS course help to gain knowledge of the experimental aspects of modern Physics, electrical, classical mechanics, and optics.

BOTANY course gives knowledge about microbiology, biotechnology, plant taxonomy, plant biochemistry, ecology.

HUMAN PHYSIOLOGY course enriches students in understanding the human organ system and their function. Students come to know about biochemistry genetics etc which help them to get placed in the different biotechnical fields.

ZOOLOGY course helps students to understand invertebrates, chordates, economic Zoology, genetics, etc.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Attainment of program outcomes and course outcomes are duly evaluated by the institution.

One of the methods that our college follows while doing so is by assessing the teaching-learning based on a feedback system, in which the students of the college are provided with feedback forms, to be duly filled up by them providing inputs on teaching-learning drawbacks, limitations, constraints and also merits of the departments and its faculty members. Our college has a Grievance Redressal Cell, where the students can also place their problems at any point of time while studying. The institution deals with students grievances very deftly by preserving its confidentiality, while at the same time taking concrete steps for resolution.

?Our college also has a Career Counseling Cell, which conducts workshops and invites various companies to come and conduct walk-in interviews, where students of the college get appointments in various workplaces including media.

As programme outcome, on successful completion of the final year of study, there is a reward system for the students who have scored highest marks in each department. To encourage the students felicitation programmes are conducted by some departments.

The department's teachers regularly track student feedback related to curriculum objectives and the learning process and make sure that course milestones are effortlessly achieved.

The results of Sessional, Semester end examinations as well as the problems and difficulties faced by the students are discussed.

?In case of course outcomes, each department of the college identifies the weak and bright students, and accordingly, the outcome attainment target is set by introducing improvement measures by allotting tutorial classes or extra classes. Study materials, textbooks, reference books, etc. are provided.

Course Outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the students' performance in the class activities, laboratory work, assignments, in different examinations and their role in departmental activities. Students' performance is noted continuously on their regularity, receptiveness, participation in class discussions and the overall behavior. Their performance in the internal examinations provides the initial clue of their learning outcome.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 98.07

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1018	925	748	785	743

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1042	938	764	798	760

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process**

Response: 3.48

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 2.6

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1.1	1.5

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.17

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	1

3.1.2.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	19	18	17

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 33

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	8	5	7	1

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.57

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
8	2	1	1	1

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.02

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
10	5	9	18	6

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college believes and stresses in bringing out the best qualities inherent in the students through imparting value education to students, to instill in them social responsibility, social awareness, etc, through various activities. Keeping this in view, the institution strives to inculcate in the students, the best way of being a responsible citizen through various extension activities. The sole aim of engaging the students into extension activities is to make them aware of the social issues prevailing in the society and therefore influence them and their understanding about the problems which withhold the rural areas from developing, both individually and socially and seek out the possible ways to solve those problems.

The college has adopted a neighboring village - Adarsha Para, Ward No. 3 Khas Madhupur Panchayat for extending the utmost services for the development of the village and its communities. For extending various activities in the neighborhood community, the institution has set-up different units/cells like NSS/NCC, etc. Series of extension activities undertaken by the students, over the few years are mentioned below.

- NSS Unit of the college celebrated National Deworming Day (17th January 2018) at Ramthakur

College during (17-20th) January

- Conducted awareness generating campaign on ill effects of Tobacco use, as the part of National Tobacco Conducted awareness generating campaign on ill effects of Tobacco use as the part of National Tobacco Control Programme by Raj Laxmi Sub-Centre under Office of CMO (West) at Ramthakur College
- Red Ribbon Club under the NSS Unit of the College conducted HIV/AIDS Awareness Programme funded by Red Ribbon Club.
- NSS Unit and NCC Male Wing of the College made a campaign for Plastic Free Campus in the College premises
- NSS Unit and NCC Male Wing of the College Celebrated Vanmohotsav Day
- Police Accountability Commission, Tripura Conducted an awareness discussion on Police Public Interface to Combat Crimes
- NSS Unit of the College carried out sweeping at Vivekananda Market, Badharghat Agartala in Swachh Bharat Abhijan Programme
- NSS Unit of the College organized an awareness programme at Naba Prantik Orphan School, Gakulnagar, Bishagarh, Tripura. Distributed fruits and sweets to children.
- NSS Unit of the College organized a discussion on the Safe Drinking Water and Sanitation System.
- NSS Unit of the College organized a discussion on Communicable Disease and Its Prevention

Through involvement in such activities, students become aware of the different community and social issues prevailing in society and it also inculcates the sense of social responsibility in them and in turn, becomes a responsible human being in which every society or nation is in need of.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 8

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 70

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
41	16	11	1	1

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 12.38

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1603	359	532	10	20

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The journey of Ramthakur College started fifty two years back in 1967. After so after many years of it's coming into existence, the college is now equipped with well-maintained classrooms, laboratories, Smart classrooms, library reading rooms, conference rooms, ICT enabled classes and computing equipment to adopt the modern education system. The college has a sports store where all the sports materials and equipment are kept under the supervision of Physical Education teacher under whose supervision the sports materials are used properly by the Physical Education students. There is a playground inside the college campus where the students practice sports for their practical examination. The institution has thirty one (31) classrooms with electricity facilities, a good number of benches for students, good quality large blackboards and other necessary materials to impart knowledge to students. In front of each department, there is a notice board where students display their creative writings, attractive paintings which bring forth the hidden talents of the students. On college campus there are three (03) water coolers to provide purified cold drinking water to students and staff. The college possesses a well-furnished and resourceful library with more than 47,767 books. The books are properly maintained in different bookshelves according to the DDC method. The library is also equipped with audiovisual items, lots of e-journals through NLIST (INFLIBNET) offering online access to support the academic programmes of the college, to support teaching faculties and also research scholars. For the benefit of science students there are eleven (11) well-equipped science laboratories for Physics (04 labs), Chemistry (03 labs), Zoology (01 laboratories), Human Physiology (02 labs) and Botany (01 laboratories) which are catering to the needs of the students. Moreover, there are nine charts related to zoology, eight microscopes, multiple cylinders for laboratory works, museum specimen samples, balance machine, etc. which are helpful for students. To get on with modern technology all the departments of science, arts, and commerce have computer facilities along with internet connections. The computer department has a quiet number of computers in computer laboratory where students in Physics, Mathematics, Chemistry, Commerce go to the laboratory to do practical classes. Thus all these facilities are provided to the students keeping pace with modern technology.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has a Physical Education department where there are a good number of students who have taken Physical education as a core subject. Not only students of the Physical Education department but

also other students are active in participating in various sports activities. The college administration also lays emphasis on sports - both indoor games like carrom, chess, badminton, and outdoor games like volleyball, football, cricket, etc. along with academic excellence. From that point of view, indoor and outdoor games facilities are being raised to a satisfactory level for the students and are under the strict vigil of a Physical Education teacher who sees that the games and sports are helping the participants to attain all-round development primarily from the point of mind and body. There is an open ground utilized by the students for practicing various games. Practical classes of the Physical Education department are also conducted in that playground. The students of this college have also participated in inter-college, state, national and international level sports competitions and have won prizes. Yoga Day is celebrated on 21st June every year with great enthusiasm. A thirty hours yoga programme was also conducted in the college where students participated actively. The physical education department of the college aims at providing a safe and healthy atmosphere for its students and staff members.

The college firmly believes in co-curricular activities so that the students may develop themselves in all spheres keeping pace with the modern education system. And so there is a Social Entertainment and Debate, Literary Activities and Magazine Committee in this institution, who looks after the various cultural activities to be performed during Freshers' Welcome, Teachers' Day, organizing quiz, debate competition, celebrating national and international, commemorative events in the college campus. The Senior faculty members keep on mentoring interested students for cultural activities. Wall magazine is maintained by almost all departments where students contribute their writeups, drawings, which in turn highlight their talents. A separate auditorium is about to be completed which has the intake capacity of 1100 seats. This participation of students in various sports, games and cultural activities help students in developing interpersonal interaction, team spirit and leadership quality.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 8.82

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 3

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during

last five years(INR in Lakhs)**Response:** 60.37**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
9.92163	29.73	51.90	17.07	15.82

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

- **Name of ILMS software:** - E-Granthalaya Software in Cloud version-4 of National Informatics Centre, Govt. of India.
- **Nature of automation** (fully or partially):- Partially.
- **Version:-** EG-4 in cloud.
- **Year of Automation:-** 13/06/2016.

About RTC Library:- The Library is a Knowledge Centre which has rich resources mainly in Social Sciences, Humanities and Sciences. It is a two storied building situated in the middle corner adjacent to Commerce & Economics department of the academic complex of the Institute and is the hub of all the academic activities of the Institute and provides comprehensive access to books, journals, reports, e-journal/online databases, e-books, electronic theses and dissertations. (For full information kindly click on the link mentioned below Sl no-5.)

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 416080

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.05900	5.72	5.63	0.15	9.24

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 1.79

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 76

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The IT sector is one of the rapidly expanding sectors. Ramthakur College, in order to cope with the age of modern technology, does not lag behind in possessing IT facilities in the institution. To cater to the demands and updated facilities for the students IT infrastructure are in constant change and modification. Not in terms of hardware but in terms of software also the integrated system is in the constant developing process. We prefer the genuine versions of the software in use. IT department keeps a keen vigilance on the activities of the students as there is a high percentage of variability to deviate in the vast domain of Big Data. Constant guidance is provided to them and at the very same time, they are encouraged to restrain their digital surfing in accordance with the syllabi or any other related arena. The College has a computer Laboratory with requisite numbers of computer and these computers are made accessible to the students to instill the IT skill in them. The college has developed one smart classroom and an ICT enabled seminar hall, for conducting classes for the students. Seminars, various Workshops are also conducted in the Conference hall with an LCD projector and screen. The college is in possession of eighty seven (87) Desktops and three (3) Laptops. Among these, 15 computers are used by the students and the rest are used by the office and teaching community for administrative and academic purposes. The college also possesses other ICT equipment such as printers, photocopiers, projectors screen, and speakers in adequate numbers and are used for the sake of the students.

Keeping pace with the modern technology all official works including salary related matters of both the faculties and the staff, other financial transactions are made through online treasury using HRMS (Human Resources Management System). At present, the college has a broadband connection, and this facility is accessed in our day to day work. Even each department is connected with broadband/ Wifi facilities, where teachers as well students can take full advantage of the system. Even marks uploading during the final examination is possible only because of this connection.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 67:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 39.63

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
6.98	10.99	24.75	24.35	10.02

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Proper maintenance and utilization of physical, academic and support facilities are augmented and maintained through various committees like Development Committee, Purchase Committee, and Library

Committee, etc. formed every year by the members of the Teachers' Council. The Development Committee looks after the maintenance, repair, and construction work related to the building. Physical infrastructure like water, power supply, and gas line is looked after by this committee. All work is done through the tender system as per standard norms or rules laid down by the Department of Higher Education. Generally, the work is allotted to Rural Development or to the Public Work Department. And the fund is provided by RUSA. During the maintenance and up-gradation work, related to civil and electrical works done by the contractors is verified by the Development Committee. All minor faults are attended and repaired by hired technicians, carpenters, etc. There is a beautiful garden at Ramthakur College. A team of efficient and experienced gardeners maintains this garden of the college. Planting of seasonal trees is carried in the college garden regularly. Maintenance of the garden is also looked after by the Development Committee.

Laboratory: The College has a Physical Science and BioScience department with laboratory facilities and the Laboratory facilities are made accessible to all the students of the concerned departments. The users of these laboratories pay immense attention while accessing the facilities and handle it with good care. Every Science department has Laboratory attendant for proper maintenance of the laboratories. They also render help in the laboratory when the students perform experiments. In the absence of the Lab attendant, the teachers of the concerned department extend help and support to the students in the Laboratory. Laboratory Equipment/Machinery, Gas connection pipeline is checked regularly to see if there is any leakage problem by the staff of the concerned department. The Science department also maintains a stock register for keeping a list of chemicals, glassware and any other instruments used in the laboratory. The laboratory equipment is maintained at the departmental level by the staff or through hired technicians whenever necessary.

Library: Library is a sacred place where the learners can acquire and enlighten themselves by gathering vast knowledge. The library has an advisory committee, which meets at regular intervals to discuss various issues related to library facilities, services, and activities. The committee works towards improving the overall library infrastructure and resources to make it user friendly. The college library subscribed to N-LIST programme of INFLIBNET. A link to Web OPAC has been provided on the library website for remote access. Users can access the library database and search for books. The users can access this information from home where internet connectivity is available. The library has its own rules and regulations and the librarian of this institution is well aware of those ethics. In the absence of the Librarian, it is being run by the ministerial staff and the teachers extend their support in any essential conditions. The certain system and procedures followed for maintaining and utilizing the library resources may be highlighted under: Whenever books are purchased, they are enlisted in the register and later they are made available for the students and faculty staff with the support of a register for lending books. Each student at the beginning of the first semester, are issued a library card and they are allowed to borrow the books during their needs. Returning of the borrowed books is mandatory in the case of both students and faculty members at the time of leaving the institution.

Sports Complex: The Games and Sports section in the institution is being looked after by the Physical Education faculty. All the sports materials and equipment are stored in a sports storeroom under the supervision of the Physical education teacher. The teacher maintains the games and sports register with good care. The faculty keeps a record of all the sports equipment available in the college. Students are allowed to use the sports materials only after signing the register and return the same after their sports activities get over. There is a playground inside the campus where students play different outdoor games like volleyball, cricket, football, etc. The college has facilities for indoor games also.

Computer: Computer has become a part and parcel in every walks of life, hence its requirement is felt in every institution. Ramthakur College has sufficient numbers of computers which are used in offices, various departments and in the computer laboratory. The students can access them in the Computer laboratory at the time of computer practical classes. From time to time Computer and IT infrastructure maintenance and up-gradation is looked after by the Head of the Computer Department.

Classroom: The institution provides classroom which is spacious, well-lit, for the students. The college authorities pay great attention to maintaining the classroom and ensure uninterrupted teaching-learning activities. For the smooth running of the department, all Head of the Departments is free to submit their requirements to the Principal regarding repairing and maintaining the computer, classroom furniture, departmental furniture, etc. This is later on executed by the Principal as per the needs of the department. ICT enabled classes, Smart class is there where classes are taken by the various departments from time to time as per the central routine of the college. Many departments have WhatsApp group with the current students where time to time students are communicated if they face any problem regarding their studies. Classes are also taken by You Tubes.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 62.62

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1275	1475	1642	2230	2175

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 1.98

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	58	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

<p>5.2.1 Average percentage of placement of outgoing students during the last five years</p> <p>Response: 0.72</p>														
<p>5.2.1.1 Number of outgoing students placed year - wise during the last five years.</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>12</td> <td>8</td> <td>0</td> <td>0</td> </tr> </tbody> </table>					2018-19	2017-18	2016-17	2015-16	2014-15	13	12	8	0	0
2018-19	2017-18	2016-17	2015-16	2014-15										
13	12	8	0	0										
<p>5.2.2 Average percentage of students progressing to higher education during the last five years</p> <p>Response: 26.17</p>														
<p>5.2.2.1 Number of outgoing student progression to higher education during last five years.</p> <p>Response: 79</p>														
<table border="1"> <thead> <tr> <th>File Description</th> <th>Document</th> </tr> </thead> <tbody> <tr> <td>Upload any additional information</td> <td>View Document</td> </tr> <tr> <td>Self attested list of students placed</td> <td>View Document</td> </tr> <tr> <td>Institutional data in prescribed format</td> <td>View Document</td> </tr> </tbody> </table>					File Description	Document	Upload any additional information	View Document	Self attested list of students placed	View Document	Institutional data in prescribed format	View Document		
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File Description	Document													
Upload supporting data for student/alumni	View Document													
Institutional data in prescribed format	View Document													
<p>5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</p> <p>Response: 25.01</p>														

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	11	8	3	2

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
49	52	46	25	39

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 43

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
7	1	3	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Ramthakur college believes in youth empowerment through quality education. Hence enough space is given for co-curricular, extracurricular activities of the college. The students are involved in number of activities at institution level and also at society level. Student's Council is set up as per the norms and meetings laid down by the Department of Higher Education , Government of Tripura. Student's Council election is conducted for selecting student's representatives in the various arena for the benefit of the students. However, from 2018 onwards Student's council election was not held. However, there are unelected representatives for rendering a helping hand to fellow mates. The student's representatives encourage and motivate other students to participate in student's oriented programmes such as Blood donation camp, Freshers welcome, Sarswati puja, Republic day, Independence day, Voters day, Yoga day, Rabindra Jayanti, Nazrul Jayanti, Environment day, etc. Students representative assist teachers in making any such events successful. The student's representative also ensures to maintain discipline in the college by encouraging students to follow the rules and regulations laid down by the college and insist other students to maintain a green, plastic-free campus. Simultaneously, NCC unit both male and female wings also help to maintain discipline of the college. NSS and NCC together help in the beautification of the college. With the help of the student's representative, sports and cultural events, competitions, tree plantations in the college are organized. So the student council actively plays an important role in upgrading the image of the college.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 11.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has a strong alumni association since its inception. The Alumni are a strong support to the Institution. This alumni is registered under the Societies Registration Act, 1860 --Registration number 4470, 16th June 2004. The Institution nurtures the alumni association to facilitate them to contribute significantly to the development of the Institution through financial and non-financial means. The alumni's of the college are placed in the different corporate sector, education, business, professional fields, media industry, political field, social work, academics and accessories. The association are engaged in different social activities. The Alumni Association organised a health camp where Eye check-up, Hepatitis –B Vaccine has given to 60 (Sixty) persons. Again in the next month second health camp was organized where 2nd dose of Hepatitis –B Vaccine was given. During the Golden Jubilee programme i.e. July 2017 the alumni members were associated with the organizing committee and provided financial support. They also participated in Rally, sports, quiz competition, debate competition, cultural programme along with the present students and faculty members. Time to time they also conducted “Safai Abhijan” in the College campus. They also donated Rs. 5000/- (Five thousand rupees) to Chief Minister Relief fund during Golden Jubilee programme. The members of Alumni Association also perform other extension activities and extends their helping hands whenever we seek for. During Library extension activities the alumni donated two reading tables for the students. Thus Alumni Association of college contributes to the welfare of the college. Some of the alumni are actively participating in social service combined with creative activities in nearby societies. Alumni have played an important role in the pandemic hour thus putting an example to the present students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

NVAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Ramthakur College (established in 1967) is one of the oldest Government Degree College, aims to cater to the needs of students belonging to the diverse socio-economic background and cultivate moral, intellectual, spiritual, social, emotional and all-round development of its students.

Vision:

The vision of the college is enshrined in the Logo itself which proclaims *aatmaanam biddhi* which means “know thyself”. The College took it upon itself the mission of nurturing the minds of its student so that they can achieve to their fullest potential and turn out to be successful citizens of this country.

Mission:

The Mission of the college is curved out of the vision in a way so that the students of this college are provided with:

- An education that is just and liberal which helps the student in developing a mindset which is liberating in its focus and attitude.
- An education that makes students become impartial and is able to be analytically alert to differentiate between good and bad.
- An education which teaches a student to have an equitable attitude in their present life and helps the students to become a responsible citizen of this country.
- The college tries to deliver an education that does not limit itself within the ambit of text and related study material but extends itself and helps them to gain knowledge in other fields.
- An education that relates itself to nature, the environment at the one end and fellow feeling at the other end.

To strive to attain the mission and vision of the College the institutional set-up works in collaboration with the policy-framework announced by the State Government, the policy-framework of the Central Government as forwarded through the Government of Tripura. To fulfill the vision, the College follows a path of continuous work along with its monitoring and required modification in the following manner:

- Faculty members, under the guidance of the affiliating university, i.e. Tripura University, continuously engage themselves in framing the syllabi of different programs offered by the College in such a way that a liberal view about theory and practice can be presented before the students.
- Encouragement is provided to build up a true leadership quality among the students in a just and equitable way by engaging them in activities like Students’ Union Council, N.C.C. or N.S.S.
- Initiatives are taken to organize the discussion, seminar, debate, cultural presentation, patriotic, and nation-building activities so that students can feel themselves to be an active participants in shaping up social issues.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

In the hierarchy first comes the Principal Secretary of Higher Education, subsequently comes the Director, Joint Directors of Higher education, and then comes the Principal of the college who acts as the administrative head of the institution. Since Ramthakur college is a Government Degree College, all the major decision is taken by the Directorate of Higher Education. The financial matter of the college is looked after by the Drawing and Disbursing Officer, who is selected among the teachers, but approved by the Director, Department of Higher Education. To assist the Principal and for the smooth functioning of the college, there is a Teachers' Council where the Principal functions as the President. The Teachers' Council selects one Secretary and two Joint Secretaries selected among teachers. There are various sub-committees like Examination Committee, Academic Committee, Discipline Committee, Development Committee etc. whose conveners and members are selected from the Teachers' Council. In total there are 18 sub-committees. The work of the college administration is decentralized and the various sub-committees formed at the beginning of the academic year support the system. Some of the functions of the committees are as follows:

- 1) The examination sub-committee conducts two semester examination in a year as per the University Time table and undertakes two internal sessional examinations. Other than the regular University examinations, various competitive examinations are conducted by the college, whenever required by the government.
- 2) The admission sub-committee arranges the admission of the college.
- 3) Routine sub-committee prepares the central routine and hands over the routine to the individual department. The Department then prepares its departmental routine.
- 4) Cultural sub-committee arranges the entire cultural program including Saraswati puja. The committee also observes all the important national and international events in the college.
- 4) The discipline committee looks after the overall discipline of the college so that students try to maintain the rules and regulations of the college.
- 5) The anti-ragging committee and Sexual Harassment cell see that the students are fully secured inside the college campus.
- 6) The development committee looks after the overall development of the college, including infrastructure development.
- 7) The purchase committee looks after the purchase of various equipment, instruments, chemicals,

furniture, etc.

8) The literary and Debate Committee encourages students to participate in debate in the college campus and also take an active part in various inter-college competitions.

Every sub-committee is led by a convener and few members and these committees meet on a regular basis and help to formulate and implement the strategic plans of the institution.

Apart from the Teachers' Council, the College has IQAC, RUSA Committee. Throughout the academic year, all the sub-committees participate to resolve the concerning issues for the interest of the institution where every committee member has the freedom to participate in decision making. The students take an active part in the various activities on the campus. This results in the effective and proper execution of the work and promotes cooperation between management, staff, and students. The Heads/ Head in Charge of various departments is responsible for the day to day administration of the Departments.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Ramthakur College is a Government Degree College and so all strategic plans are taken by the Department of Higher Education, Government of Tripura. However, some internal strategies can be taken by the college for the smooth functioning of the college. One such strategic plan implemented by the college is the Teaching and Learning Process of the institution. The academic calendar is prepared by the Academic Committee and the Central routine of the institution is prepared by the Routine Committee at the beginning of each academic year. The Routine Committee prepares the central routine of Science, Arts and Commerce allotting tutorial classes, smart classes for each department. The routine is then handed over to each department for preparing the departmental routine. The Head of the Department of each department then formulate departmental routine, distribute syllabus among faculty members, so that the syllabus is completed within time. Time to time extra classes, tutorial classes, revision classes are also taken to complete the syllabus in time. In short, syllabus coverage is monitored by the Head of the Department of each department. Attention is paid for slow learners. Study materials, question papers of the preceding years are provided to advance as well as slow learners. Guidance is provided to the students for writing answer There is a departmental library in each respective department from where books are provided as reference books to the students. ICT enabled classes are also taken by the departments to make the students understand certain difficult topics in the easiest way. Study tours, field visits are arranged occasionally in some departments to enhance the experimental learning process. Each department has been provided with computers along with internet facilities for the smooth conducting of the department. For the proper guidance of the students, there is a mentor and mentee system. Assignments, sessional

examinations as part of continuous evaluation, group learning in some departments are practiced from time to time. The main purpose of each department is to enhance the knowledge and make the students aware of the modern education system. Library facilities, INFLIBNET facilities are also rendered to the students of this institution. To make the students ease, some department conducts group discussion, quiz competition, and debate competition from their subject itself so that the students are also able to overcome their fear and expand their knowledge and to upgrade themselves.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Principal as the head of the institution along with the members of the Teachers' Council maintains a congenial and academic environment of the college. Major policy decisions are taken by the Directorate of Higher Education, which are communicated to the college through the Officer on Special Duty. In the college, the Principal is the apex authority and he is assisted by the Secretary, Teachers' Council, and various sub-committees. The Principal executes academic and administrative plans and policies with the help of 20 sub-committees for smooth conduct of the college activities. In addition, the college has NCC and NSS wings, IQAC Cell, NAAC Cell, and RUSA Cell.

The various twenty sub-committees are:

- 1) Academic committee
- 2) Admission Committee
- 3) Examination Committee
- 4) Social Entertainment Committee
- 5) Library Committee
- 6) Debate and Literary activities and Magazine Committee
- 7) Student's Union Council Election Committee
- 8) Games and Sports Committee
- 9) Discipline Committee
- 10) Planning and Development Committee

- 11) Purchase Committee
- 12) Routine Committee
- 13) Store verification Committee
- 14) Sexual Harassment and Redressal Committee
- 15) Anti Ragging Committee
- 16) Boys' Common Room
- 17) Girls' Common Room
- 18) Research Committee
- 19) Placement Cell
- 20) Canteen Committee

Appointment- Appointment of Assistant Professors is conducted through Tripura Public Service Commission (TPSC), Government of Tripura and appointment of non-teaching staff is made through interviews. Recruitment of Guest Lecturers is done individually by the college following the U.G.C rules and Higher Education guidelines. Supporting staffs for cleaning, Night Guard is maintained in the college through out source.

Promotion Policy – Career Advancement Scheme (CAS) of the regular Faculty members is done by the Directorate of Higher Education as per the norms of UGC. Promotion of non- teaching is done as per the policies of the Government of Tripura.

Service Rules- All the employees of the college follow Tripura Civil Service (conduct) Rules, 1988.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support

4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Ramthakur College is a Government Degree College and has to follow welfare measures provided to teaching and non-teaching staff as per the guidelines of the government of Tripura. The institution has various effective welfare measures for teaching and non-teaching staff. Some of them are:

1. The salary component and other monetary benefits are given as per the recommendation of the UGC for Assistant Professors and Associate Professors and state pay commission for Post Graduate Teacher and non-teaching staffs respectively.
2. Annual Increment@ 3% is given every year for every teaching and non-teaching staff of the college.
3. Promotion and CAS benefits are given as per the guidelines of the UGC/ State Government.
4. The Assistant Professors and Associate Professors after completion of Ph.D. degree receive monetary benefits as per the recommendation of the UGC
5. Faculty members are encouraged to participate in the Orientation Program/ Refresher Course/ Seminars/ Workshop. Non-teaching staffs are also allowed to undertake various training programs for enhancing their professional knowledge.
6. General Provident Fund facilities, Gratuity Pension facilities, Group Life Insurance are provided to both the teaching and non-teaching staff. They also enjoy other benefits like House Rent Allowance, Dearness Allowance.
7. Festival advance is provided for teaching and non-teaching staff.
8. Loan without interest from the General provident fund is there for teaching and non-teaching staff.
9. Medical reimbursement as applicable for gazetted officers is there for the Principal, Associate Professors, and Assistant Professors. On the other hand, monthly medical allowance is provided to Group C and Group D employees.
10. Both teaching and non-teaching staff can avail of Casual Leave, Earn Leave, and Medical Leave. Benefits of availing Child Care Leave, Maternity Leave, Paternity Leave as per state rules are also provided to the staff.
11. Benefits of availing Bharat Darshan three times during the service tenure is granted to all teaching and non-teaching staff.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	2	1	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 8.64**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	19	1	2

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

Performance Appraisal is the most methodical way of evaluating the performance of an employee. It makes the employee more liable to the work that he performs. It also inspires the teachers to undertake research-based work to enhance their knowledge. The Performance Appraisal System is conducted centrally by the Directorate of Higher Education. For this purpose, the Gazetted officers are given the Annual Confidential Report (ACR) format for their self-appraisal annually. The ACR is assessed by the Principal and is then sent to the Directorate of Higher Education for further action. On the basis of this ACR for Career Advancement i.e., promotion is given. Non-teaching staff is not given any appraisal format as their promotion is based on a seniority basis which is conducted by the Department of Higher Education from time to time. However, to make the non-teaching staff aware of different advancements made in the official matters, they are deputed for various training programmes to enhance their potentiality.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

Ramthakur College is a Government Institution and so the college cannot conduct any internal and external audits. The office of the Principal may seek audit as and when required with permission from the Director of Higher Education, normally the Department, initiates audit in colleges where the audit cell of the

department takes necessary measures required. Sometimes the Department of Audit is also entrusted with the work. The spectrum of the audit work includes all financial transactions, purchases, and procurement in keeping with the financial rules of the government. Allowances like HRA, medical, travel, etc. are also subjected to audit clearance. There also is a provision of a special audit like any other government department. The Office of the Account General is also invited for audit work as and when decided by the Department and government. Such initiatives are normally taken by the Department of Higher Education in collaboration with the Finance Department, Government of Tripura. The college maintains its cash books and stock registers as per the guidelines followed in the government offices. Accounts are maintained by the Accounts Section of the college which are checked and supervised by the Drawing and Disbursing Officer (DDO) regularly. External Financial audits are conducted by the Directorate of Audit, Government of Tripura and Accountant General (Audit Office), Tripura, Government of India separately. The last external financial audit was conducted on 22/08/2019 by the office of the Accountant General, Tripura.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The availability of funds is essential for any organization, society, family, or co-operatives but the movability of funds is even more important. If the movability is in the right direction, well-co-ordinated then the level of progress is high; otherwise, it becomes ineffective even though the fund is available. Therefore the movability of funds is important for the development of any organization.

The Principal and the Drawing and Disbursing Officer (DDO) of the college monitor the use of the

resources received from the government through discussion with the Development Committee and Purchase committee. The Government fund, RUSA fund, and UGC fund are looked after by the Drawing and Disbursing Officer in collaboration with RUSA coordinator, UGC coordinator, Purchase committee, and Development committee. The allocated funds are utilized to purchase equipment, chemicals, organize seminars, workshops and conferences, etc. The Principal makes recommendations for better handling of resources and effective mobilization of available funds for the betterment of the students, teaching and non-teaching staffs. There is a Planning and Development Committee that looks after the requirements of various departments minutely and then goes for purchasing the things through the Purchase Committee. The Purchase Committee follows all the formalities for the utilization of the fund. Quotations are sought and then following the required formalities, for utilization of funds, steps are taken. A supply order is given to the vendor for the purchase of any material. At times purchases are made by the local Co-operative society. If the purchase of materials is below ten thousand, the purchase can be made directly without calling any tender. Up to 2.50 lakhs, the Principal can call tender but if the purchase is above 2.50 lakhs purchase has to be made by e-tender. Recently the Department of Higher Education instructed the college to make the purchase through GEM. Beneficiaries are added to the software and the payments are made online through the Public Finance Management System (PFMS).

An institution is not recognized by its infrastructure but by the success of students studying in it. Therefore some fund is invested on the purchase of books and apparatus, sports and games, Fresher's welcome, other cultural programmes, and national events.

For effective teaching and learning process, it is very important that the environment and campus of the institution should be clean and alluring. The institution has six gardens which are maintained by the government fund provided by the college. For maintaining and upgrading the facilities provided to the college there is a fund for electricity, water, and internet website and telephone bills. To upgrade the students, professors, and employees various programs like seminars, discussions are organized for which fund is provided by the college. Some percentage of funds are also kept for miscellaneous expenses.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. By the end of the session, IQAC chalks out an action plan for the next year and ensures & reviews the efforts are made by the institution to follow that action plan. The institute has a sufficient number of committees and cells headed by a coordinator and a few members which contribute to the quantitative and qualitative changes in the College. IQAC conducts academic audit (internal) of the college to review the academic achievements of faculty members & departments, documentation of the various programmes/activities across different units of the College. It also collects and analyses feedback from the

students, parents and updates on the institutional website. Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings. Following are the example of two practices implemented as quality enhancement measures:

1. **Advance Action Planning:** In chalking out the action plan, all HODs, convener/ programme coordinator of all units are invited in the meeting of IQAC. Upon the initiative of the institution, it is implemented by the institutional head and across the departments/units/cells of the College administration for the institution. The academic calendar is an integral part of this action plan which is prepared before the commencement of the academic session.

2. **Students' Satisfaction on overall Institutional Performance:** The Internal Quality Assurance Cell of the College conducts a manual student feedback system on overall institutional performance regarding the teaching-learning process, evaluation process, library services and administration by the College from the final semester students of the academic session. To quantify overall institutional performance four composite indices – (i) Teaching-Learning Composite Index (TLCI) (ii) Evaluation Composite Index (ECI) (iii) Library Composite Index (LCI) and (iv) Administration Composite Index (ACI) is constructed. Students' responses are analysed by the IQAC Committee and feedback is discussed in the meeting of IQAC with Head of the Departments. The feedback report is coordinated to the Head of the institution for taking initiatives in quality sustenance.

It improves the student-teacher relationship; helps the teachers to improve their teaching-learning methods; creates a healthy communication between the students and the teachers; develops the skill of evaluation; helps the college administration to improve services and facilities in diverse areas like library, drinking water, cleanliness in the classrooms and toilets, hygienic food services by canteen etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

1. The College reviews its teaching learning process and learning outcomes at periodic intervals through IQAC. HODs also convey the departmental meeting and also informal classroom feedback apart from the student satisfaction survey (SSS) to review the teaching process to the concerned department and take required steps for further improvement. Student feedback/ SSS on teaching-learning and evaluation process is collected and analysed on a regular basis by IQAC. The feedback report is coordinated to the Head of the Department and also discussed in the IQAC meeting which helps to take required steps. The sessional examinations on a regular basis help in assessing the learning outcomes.

2. One of the recommendations for quality enhancement of the institution (Sl. No. 9) of the NAAC Peer Team Visit for Cycle 1, dated (22-24) November, 2010. Therefore, another example in implementation of teaching learning reforms facilitated by IQAC is an enhanced use of ICT in teaching and learning processes. The goal is to make the teaching learning process more learners centric. The IQAC passed that a greater involvement of ICT in Teaching Learning be ensured. Therefore, departments were asked to integrate information technology with teaching learning process. Classroom lectures were supplemented with the use of audio-visual aids such as LCD projectors, PowerPoint presentations etc. Besides, students were made aware of the use of e-books and lecture summary were provided to them. The students were provided with various web links that related them to their topics of study.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Ramthakur College although a co-ed college is always sensitive and empathetic towards social problems pertaining to the girls taking admission to the college and is always concerned with their betterment socially, politically, economically. Time to time the college has organized the following seminars and programs touching the issue of gender equity.

- Students and faculty members participated in a street rally on the eve of International Women's Day.
- A departmental seminar was organized by the Department of Education on "Role of Education in Women Empowerment". An eminent person from the Tripura Women Commission and faculty members of this college delivered lecture on the subject.
- Students and faculty members participated in the Government Programme on National Girl Child Day 2017 at Rabindra Shatabarshiki Bhawan.
- Symposium was conducted on the eve of International Women's Day entitled "Karma Sansthaner Paribartanshil Biswe Mahila 2030 er Madhye 50-50".
- An Open Forum Discussion on "Domestic Violence against Women is a threat to Social Security" by Tripura Commission for women was held in collaboration with Ramthakur College.
- For generating awareness about the legal rights of women, a competition on "Legal Rights of Women" in collaboration with the National Commission for Women, New Delhi was organized in our College.
- A Debate on "Present Day Market Economy Deteriorating the existence of Women" was organized by Ramthakur College to create awareness about the social environment of Women
- A special workshop on "Women Self Defence" was conducted by NCC girls' wing (13 Tripura B.N.C.C.) in a nearby village at Sreepalli, Badharghat, Ward no-45. There the NCC Girls' Wing of Ramthakur College, trained school girls in Martial art, Judo, Karate, etc.

Safety and security of all the students, teachers, non-teaching staff and the visitors to the college are always the first priority. To ensure a safe campus and a secured environment the college has embarked upon the following initiatives:

- The regular presence of a gatekeeper.
- Emergency exit staircase connecting the first floor and second floor of the building.
- A grievance Redressal Box is there for the students.
- There is an anti-ragging cell and sexual harassment cell in the college to deal with the problem.
- Maintenance of a First-Aid Box by the office, NSS and NCC unit.
- Separate washrooms for the male and female teaching and non-teaching staff.
- Identity Cards are issued to all students.

Counseling- The College is willing to nurture a healthy environment, for which Counseling cell is set up for the benefits of students. Time to time counseling is provided to both boys and girls if they face any

problem regarding their studies or any other personal problem.

Common Room -The College has separate Girls' and Boys' Common room with several indoor game facilities.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Solid Waste Management- Nurturing environment consciousness is the aspiration of Ramthakur college and so the college has undertaken certain steps to maintain solid waste management. To keep the campus neat and clean, the college has made use of more waste boxes kept in different corners of the college campus, so that the students, teaching and non-teaching staff use these boxes as a dustbin. Sometimes the NSS volunteers also clean the college which is a part of their activity. A wide range of waste arises in

chemical laboratories of different science departments especially the chemistry department that is solid materials such as broken glass, packing, paper, samples, and equipment are disposed of in a tank separately made for this purpose only.

Liquid Waste Management- The liquid waste management is well maintained by the college. The chemicals discharged from the chemistry laboratory are disposed of in a separate tank, outside the lab so that the waste does not ooze up with the nearby soil where there is vegetation.

E-waste management- Ramthakur College is a Government Degree College and so E-waste cannot be disposed of without the permission of the Government. However, the college maintains disposal waste in a planned way. The waste like broken furniture is brought in reuse after assembling the useable parts. Other E-waste materials like totally damaged furniture, out of function computers, non functioning digital apparatus like Mother Board, Hard Drive and other office E-wastes are stored in a separate room.

Other than these college maintains clean and green campus. Ramthakur college is plastic free campus. LED lights are used in some parts of college campus for conservation of energy. Initiatives are taken to Reduce paper communication. College actively organizes Swachh Bharat Abhiyan to create awareness and consciousness among students, teaching and non-teaching staff.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: E. None of the above

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

India is a country of a multi-ethnic culture where people belonging to religious, racial, cultural, and lingual identities live together harmoniously. Keeping this view in mind, Ramthakur College tries to maintain harmony and try to create goodwill among students. Most of the students taking admissions in the college are local and belong to the nearby places and other districts of Tripura. As per government rules, the admission process is carried out. Enough care is taken for specific earmarked seats of each category. In major extension activities participation of faculties, students and non-teaching staff are commendable. Each and every student along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies, and government campaigns. The flex board of environmental awareness, social harmony, unity, and moral values are displayed on the college campus. The institute plays an effective role as a catalyst in the area to maintain peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. These activities have a very positive impact on society's cultural and communal thoughts directly. The college thereby celebrates Independence Day, Republic Day, Gandhi Jayanti, Rashtriya Ekta Divas, Bhasha Divash every year with great honor and respect. The college also observes Raksha Bandhan among students, teaching, and non-teaching staff. These programs organized by the college promote greater values of life, love, integrity fraternity and patriotism in the minds of the students. During one of the Raksha Bandhan program, the students visited Old Age home and offered Rakhi, distributed sweets and lunch to the old people. The institution donated Rs 50000/- in Chief Minister's relief fund on 3rd Sept., 2018. The NSS volunteers to show regards to the armed forces for their services to the nation collected money from students, teachers and office staff of the college and handed over to the State NSS Cell for contribution to the Armed Forces Flag Day. Thus a sense of commitment towards nation, society and responsibility towards humanity at large is instilled in the minds of the students.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The motto of the institute 'promotion of learning' itself shows the equality, liberty, fraternity among every stakeholder. The preamble of the constitution is displayed in the college campus thus awaring about the fundamental political principles, procedures, rights, feeling of brotherhood and a sense of belonging among selves. Every year 26th November is celebrated as '*Constitution Day*'. Various types of activities had been arranged to make this day meaningful by Department of Political Science. Lectures of faculties, eminent speaker are organised on that day to reiterate the significance of the constitution of India. To sensibilise students, employees of our institution to the constitutional obligations many events are celebrated with fervour. In order to encourage the students to take part in the political process, the Political Science Department take initiative to organize the '*National Voters Day*' on 25th of January every year. 26th January '*Republic Day*' is celebrated every year to commemorate the adoption of the constitution. On this day flag is hoisted. Speech on constitution formation and its importance are delivered by faculty members and Principal of the college. The students get to know their duties towards their motherland and also the

rights provided to each individual by our constitution. '*Matribhasha Diwas*' is celebrated on 21st February in order to encourage people on the need to impart communication skills and develop proficiency in the mother tongue. This promotes the preservation and protection of all languages. For helping women gain full and equal participation in global development every year on 8th March *International Women's Day*. For the promotion of global health, harmony and peace June 21st is observed as '*International Yoga Day*' which is observed by the faculties, learners and non-teaching staffs of the institute by performing meditation, yoga, pranayam. The day creates awareness about the medical benefits in curing many diseases. The '*Independence Day*' celebrated annually on August 15 by hoisting the national pride tricolour flag at our college premises by the Principal. Observance of this day makes us aware of our duties towards our nation and help to promote patriotism and national unity. On this day we also remember and commemorate all the great personalities and freedom fighters who had played a very important role and sacrificed their lives for bringing independence. As a mark of appreciation to their mentor students of this institution celebrate *Teachers' Day* every year on 5th September which is the birth anniversary of the great teacher Dr Sarvepalli Radhakrishnan. *National Unity Day* is observed on 31st October by the institute to commemorate the birth anniversary of freedom fighter Sardar Vallabhbhai Patel. To raise awareness of the pandemic caused by HIV *World Aids Day* is observed on 1st December every year by the college. On 7th December every year students collect fund from everyone of the institute and dedicate for the welfare of the Armed Forces personnel and in this way, *Flag Day* is observed to honour the soldiers, airmen and sailors of India who fought on the borders to safeguard the country's honour.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The Institution organizes National and International, commemorative days, events, and festivals with great zeal. Through the celebration of these events, the students, teaching and non-teaching staff of this college get to know the importance of national integrity in the country in general and their role in it particular. The following important events which are celebrated are

- 25th January National Voters Day- In order to encourage the students to take part in the political process.
- 26th January Republic Day is celebrated every year to commemorate the adoption of the Constitution.
- 21st February International Mother Language Day is celebrated to promote the awareness of linguistic and cultural diversity and to promote multi-linguism among students.
- 28th February National Science Day is celebrated to memorialize the discovery of the “Raman effect” which led to Indian scientist C. V. Raman win the Noble Prize in Physics in 1930.
- 8th March International Women’s’ Day is observed in the college every year to help students to eliminate discrimination against women.
- 9th May Rabindra Jayanti, 25th May Nazrul Jayanti is celebrated every year in the college campus where cultural programs are organized with full gusto.
- 21st June International Yoga Day is observed early in the morning by practicing Yoga, Pranayam, Meditation by students, teaching and non-teaching staff of the college.
- 15th August Independence Day a grand event is celebrated every year by the college with the unfurling of the flag by the Principal of the college.
- 5th September Dr. Sarvapally Radhakrishnan Birth Anniversary is celebrated as Teachers’ Day with great fervor by the students to show their regards to the teachers.
- 8th September International Literacy Day is organized centrally by the state at Rabindra Satabarshiki Bhawan, where faculty members and students of this college participate.
- 2nd October Mahatma Gandhi Birth Anniversary is celebrated in a befitting way in the month of October itself through seminars, lectures, quiz competition based on the life of Gandhiji.
- 31st October Ekta Divas, Birth Anniversary of Sardar Patel is celebrated as National Unity Day is observed centrally by the state where the students of Ramthakur college participate.
- 31st October World No Tobacco Day is organized to draw attention to the prevalence of the tobacco epidemic and its negative health effects on the body and soul.
- 26th November Constitution Day is celebrated by the Political Science Department to commemorate the adoption of the constitution of India.
- 1st December World Aids Day is observed to raise awareness of the pandemic caused by the spread of HIV infection.
- 7th December Indian Armed Flag Day to commemorate this day where students of Ramthakur College collected money from the students, teaching and non-teaching staff and handed over to the State NSS cell.

Apart from observing these national and international events, the college has also observed Van Mahotsav Day create awareness among students about planting trees and conserving forests. The NCC Girls’ and Boys’ wing observed “Surgical Strike Day” on 29th September 2018 to sensitize the students about the

sacrifices made by the armed forces in protecting the borders.

File Description	Document
Geotagged photographs of some of the events	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice - 1

Title of the practice:

Promotion of Environmental Consciousness

Objective of the practice:

The objective of the practice is to create a better learning atmosphere which makes the environment carbon neutral and helps to maintain a healthy atmosphere in and around the college. It fosters a sense of connection to the natural world, promotes sustainable development and encourages conservation of irreplaceable natural resources and vulnerable plants.

Context:

The College is conscious about undertaking plantation work and maintaining cleanliness in and around the campus and hence has a good effect on the environment of the college.

Practice:

Plantation and afforestation is the need of the hour for maintaining a healthy and pollution free environment. Plantation practice is one of the most important and healthy practices that the college performs at regular intervals and so the college campus is lush fully green. The plantation area of the College is spread over 6 gardens with diverse plant species and colorful seasonal flowers. A canopy of large leafy trees provides shade and a beautiful ambiance to the entire surrounding. Dr. Juthika Bhattacharjee, former Principal of the College was the key person for establishing this beautiful garden which was initiated in the year 2009. The green plant species of the campus is identified and documented by the Department of Botany. The flora includes approximately 150 species. To make the campus eco-

friendly, various initiatives have been undertaken by the College. The College arranges special programs for generating awareness among students.

Evidence of success:

Environmental audit is conducted during (16-17) March, 2016 and on 28-29th December, 2018, with the joint effort of Department of Life Sciences and Tripura State Pollution Control Board, for which the IQAC committee has played a key role. Internal green audit is being conducted by the faculties of the Department of Botany. To make the campus eco-friendly, efforts undertaken by the College are:

1. Faculties of Department of Botany arranges special classes for all students of Bio-Science taxonomically identifying the plant species in different ecological conditions
2. The NSS unit of the College undertakes various activities, like organizing a talk on several aspects, staged a drama on use and abuse of water, avoid using plastics, etc.
3. NSS Unit, NCC Wing and Students' Representative celebrate annually Vanamahotsav Day.
4. Campaign for the plastic-free campus at the college premise was arranged and a speech was delivered by our faculty Dr. Sarmistha Banerjee to create awareness among students, teaching and non-teaching staff.
5. Observed Schhata-e Seva at the college premise.

Problems encountered and resources required:

The problem arises with regard to irrigating certain areas of the garden in the summer season. The main problem regarding the maintenance of these gardens is limited funds. And adequate supporting staff. As the state government does not allocate funds for this purpose, the college has to maintain this from the non-government fund. One of the senior faculty had purchased a grass cutting machine for the college, another senior teacher donated funds for maintaining the wages of the gardener of the college.

Notes:

Best Practice - 2

Title of the practice:

Developing Empathy through Community Service

Objective of the practice:

The objectives of the practices are:

- To give exposure to students in experiential learning beyond traditional classroom learning.
- To involve students in social activities which promote citizenship role and social networking skill.
- To create a linkage between institutions of higher learning to community or society where they live.
- To involve students in eradicating social problems.
- Helps students to identify the needs and problems of the community which in turn helps them to

develop among themselves a sense of social and civic responsibility.

- Through blood donation, the donors of the college mitigate the problem of blood shortage to some extent in the state of Tripura.

Context:

Empathy is the skill that develops us relates to others, work together and form healthy bonds which are the cornerstones of a healthy society. It not only keeps us connected to others but also inspires us to help. Engaging in community service provides students with the opportunity to become active members of their community and has a lasting positive impact on society at large. The student develops a sense of social responsibility, tolerance, and cooperation. It aids students to raise queries rather than simply find answers. It engages students in critical thinking, problem-solving and decision making in contexts that are personally relevant to them. It develops linkage between theory and practice, between knowledge and action, between resources of the institution and the community.

Practice:

The NSS unit, NCC Boys' and Girls' Wing and Students' Council of Ramthakur College organize voluntary blood donation camps every year with assistance from either the Blood Bank of Indira Gandhi Memorial Hospital or Govind Vallabh Pant Hospital, Tripura. A doctor and three-to-five technical staff conduct the blood camp. The doctor examines the weight and primary health condition of each willing donor and technical staff collects blood from the donors. The collected blood is transported and stored in the Blood Bank. This practice is aimed to provide an adequate supply of safe blood.

Apart from the blood donation program, the NSS unit, NCC Girls' and Boys' wings, student representative, Teachers' Council, non-teaching staff, Alumni Association of Ramthakur College organizes various extension activities and outreach program in the adopted village, orphanage centers and distribute essential materials among street beggars. Awareness generating campaigns/discussions/seminars/cleaning within the college campus and beyond the college campus, donations during natural calamities are organized from time to time to make the students aware of the facts and help them to develop an affinity with the situation. For example as a part of the community service, in the year 2016, an awareness program was organized at Nabaprantik orphan school, Gokulnagar, Bishalghar. Students also distributed rice, dal, and sweets among orphan children. During special camp conducted by NSS unit, 20 nos. of NSS volunteers did the sweeping at Vivekananda market, Bishalghar in the year 2017. In the year 2015, 2016 World AIDs day was observed where 10 NSS volunteers participated to create awareness among the community.

Evidence of success:

The community service rendered in and outside the college campus developed their commiseration for others. It helps the students to form their leadership quality, public speaking capacity. This type of services evolves among the student's compassionate attitude. They turn out to become an "altruistic individual". The community where this service is rendered is also benefitted to some extent.

Problems encountered and resources required:

The NSS and the NCC Girls' and Boys' Wings are energetic and run by faculty members designated as Programme Officer and Lieutenant or Captain, and they have undergone the necessary training to undertake various community service in and outside the college. The Principal of the college extends all-encompassing support to the teachers and the students for their services. As such, there is no major problem encountered in the implementation of this practice. Other than meager financial support, no additional resources are required.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Ramthakur college ensures to impart quality education to all its students to enhance their intellectual ability and tries to nurture their talents. The willingness to stretch thyself beyond what one knows can do with ease is the motto of all faculties working in this institute. The college also tries to enrich the student's cultural activities and in games and sports. The college shapes the learners into better citizens enriched with self-confidence, perseverance, patriotism, and humanity. Our main aim is to empower our future generation academically and this is well evidenced by the success of some students. Many of our students are academically well enriched to be employed in many reputed institutions, organizations. It is seen that some of our students have completed NET/SLET examination and are at present working as Assistant Professors in different degree colleges-- Dr. Ajit Barman (Mathematics), Dr. Mira Choudhury (Mathematics), Dr. Sabita Das (Education), Sri Prabir Datta (Political Science), Smt Aparna Dey (Political Science), Sri Ratan Sarkar (English). Dr. Subrata Bhowmik (Mathematics) is working as an Assistant Professor at Tripura University. Dr. Amit Bikram Choudhury (Economics) is working as Assistant Professor in NIT Agartala. There are some students who have qualified TET Examinations and are working in various schools as Postgraduate teachers. Some of our students are also working in various administrative posts like Sri Uttam Banik is working as SDPO at Bishalghar. Dr. Sumit Sarkar is working at the Directorate of Biotechnology as a scientific officer. There are also others who are holding various prestigious posts in various departments. Teachers and students work with great earnestness and sincerity to achieve their goals. Many students of this college are ranked as university toppers and are awarded a

gold medal at Tripura University.

In keeping with the vision of the college as set forth in its statement, the college perennially strives to prepare its students not just for examinations, but for the journey of life. The learners are imparted with ideas of social justice and self-reliance rooted in a sense of morality as well as freedom. This is done through a series of regular measures so that tradition and modernity are attempted to be blended, emphasizing learner's power and rights. The Institution seeks to impress upon its students the importance of navigating through the journey using knowledge, virtue, courage, and humanness as the guiding lights. With this goal in mind, the Institution uses all means at its disposal to encourage the growth of personality and character. Excellence in teaching through mentoring of students, one on one interaction during tutorial classes, participative learning through group discussion, encouraging bright students to act as Proctors and share knowledge, upgrading the performance of slow learners by paying personal attention, are some of the ways through which the Institution accomplishes its task. Many of its alumni and alumnae have qualified the NET/SLET or have attained doctoral degrees, cracked the state civil services exam and other examinations conducted by the Public Service Commission, and established themselves in every walk of life. To translate the goal into reality, the institution has launched several outreach initiatives in order to build a spirit of empathy and social concern. The teaching and the extra-curricular activities are oriented in such a way that the mental health, physical disability, skill-development related requirements do not take a back seat. The institution has a thriving and lively campus ambiance which emanate, inter alia, from the extra and co-curricular activities. Such activities bring hidden talents to the fore, as is evident from Mukta Debnath-a student of first Semester B.A. Honours making her mark in an international sporting event. She made the institution proud by winning gold silver and bronze medals in the World Kick Boxing Championship held in Russia, in the month of September 2019. Rohan Chakraborty, a student of 3rd Semester B.A Honours, has turned out to be an acclaimed Rabindra Sangeet singer who has staged performances in Dhaka, as part of Indo-Bangladesh cultural exchange programme, as well as in other parts of India. Besides him, Ankita Dey and Susmita Chakraborty, alumnae of this Institution have also earned their fame as classical singers and performed as invited artists in Doordarshan and AIR programmes apart from staging shows on their own. Susmita Chakraborty is a permanent singer in All India Radio. Driven by his passion to excel as a dancer, Saptadeep an alumnus honed his talent to a level that has enabled him to set up a Dance Academy which teems with budding dancers. True to the belief that women from the northeast dare to dream big, Kulsum Begam has scaled the Mount Everest and received the grade "A" (Alpha). This shows the strong mental and physical strength of the girl of this institute. The Institution's constant, ceaseless, and committed striving towards excellence in all spheres - academic, sports, and cultural – flows from the focused initiatives aimed at translating the Vision and Mission statement into concrete realities and achieve its goal of becoming an "Establishment for Accomplishment". The main aim is to empower our students and shapes the learners into better citizens enriched with self-confidence, perseverance, patriotism, and humanity.

Along with excellence in education students are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. A special effort on learners' understanding of the current environmental crisis and through its various schemes like energy conservation, waste management, plantation drives urges them to become eco-friendly citizens.

The college manages to foster a spirit of belonging, camaraderie, and warmth among the learners and the teaching and non-teaching faculties which is retained beyond the boundaries of the institute even when the learners have passed out. The students manage to keep in touch with the college staff. This bondage of the personage relationship is so strong that past students of this institute return to their alma mater not only to celebrate their success but also to find succor in times of tribulations. In this increasing time of

consumerism, this discernible attitude is great attainment for the organization.

File Description	Document
Any other relevant information	View Document

NAAC

5. CONCLUSION

Additional Information :

Ramthakur college is encircled with variegated greenery. Almost all big autotrophs are marked with scientific name. This helps all sections and especially to students of Bio-Science to get information of that evergreen. Amidst this desolate, we have a beautiful small pond with fishes. All these emit positive vibes to the entire college area.

Faculties of this institution are engaged in all-round academic activities. Some of them are involved in syllabus framing of state university MBBU. Majority of the faculties are also labyrinthine with question framing, evaluation of scripts and related confidential matters of MBBU other than Tripura University under which our college is affiliated.

Present head of the institution was given the responsibility by the state government to convert the NCERT syllabus in Bengali medium for Tripura Board of School Education (TBSE). With council of college faculties of different streams and subjects the objective was accomplished aforesaid.

The pandemic coronavirus COVID-19 is moving like a wave. Since its emergence state is racing to slow the spread of virus by testing and treating patients. In this aspect Ramthakur college is selected for quarantining people detected with symptoms of COVID-19 virus. So in this pervasive situation college has also in a state of preparedness to provide its facilities. This emphasizes the moral role of the college for the entire society.

In this crisis period of widespread of COVID-19 college students including members of teachers council have visited adopted village and provided some daily necessary goods to the villagers in need.

The teaching learning process of the college is running smoothly in this pervasive period of COVID-19. Students are in continuous connection with all Departmental faculties through different online platforms. The college faculties are organizing different virtual national and state level seminars through webinar, which are directly upgrading the teachers and students.

Teachers council has a voluntary donation fund which is continuously used whenever required for students in need. Teachers of our council have donated to the orphanage 'Tripura council for child welfare' and also old age home 'Apnagarh'.

A glimpse of more additional activities of Ramthakur College are available in this link (http://www.ramthakurcollege.nic.in/NAAC_documents/additional.pdf).

Concluding Remarks :

The college's main objective is to provide education that is driven by quality and excellence. The curricular philosophy of the college affiliated under Tripura University is realized by defining programme outcome, programme specific outcome and course outcomes that bring out the desired competencies expected in different higher studies or professionals.

No development is complete without a feedback from stake holders especially students. This feedback are collected analyzed action taken help to fulfill and rectify the drawbacks.

A robust mentorship program helps the students enhancing their academic carrier enhancement. This is evident from the fact that the overall pass percentage of the students in the last five years has remained almost at 95%.

There are numerous paper publications in reputed journals, books and chapters in edited volumes have been published in the last five years.

The academic space includes classrooms, seminar halls , library and administrative rooms that cater more than four thousand students , fifty seven teaching faculties and thirty non-teaching faculties.

Various committees are formed involving all members of teachers ' council for smooth functioning of the college .

The college is conscious of its values and social responsibilities which are visible by its organizing sensitization programmes every year.

The college 's initiative in curricular enrichment and its concern towards inculcating values and ethics amongst the students and sensitizing them towards environment gender and supporting sustainability of resources is seen by conducting various co-curricular activities, social services and other orientation programme for students and faculty. The college sensitizes its students and teachers and other staffs about the need of utilizing the core values and following the code of conduct.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 1229 Answer after DVV Verification: 27</p> <p>Remark : DVV consider students final year project as per SOP. DVV not consider documents without certified. For all reports handwritten certificates are provided and none of certificate is authenticated by principal and college seal.</p>
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p>1) Students</p> <p>2) Teachers</p> <p>3) Employers</p> <p>4) Alumni</p> <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above Remark : DVV consider only teachers feedback which is based on curriculum.</p>
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : C. Feedback collected and analysed Answer After DVV Verification: D. Feedback collected Remark : HEI input edited according to provided documents.</p>
3.1.3	<p>Number of Seminars/conferences/workshops conducted by the institution during the last five years</p>

3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	10	5	9	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	8	5	7	1

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
17	17	13	16	26

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8	2	1	1	1

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	5	12	24	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	5	9	18	6

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	5	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
992163	2972875	5190178	1707219	1582044

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
9.92163	29.73	51.90	17.07	15.82

Remark : HEI input converted into lakhs.

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5900	572277	563710	14587	923926

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.05900	5.72	5.63	0.15	9.24

Remark : HEI input converted into lakhs.

4.4.1	<p>Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 472 1046 607"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>698107</td> <td>1099200</td> <td>2474901</td> <td>2435433</td> <td>1002023</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 685 1046 819"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>6.98</td> <td>10.99</td> <td>24.75</td> <td>24.35</td> <td>10.02</td> </tr> </tbody> </table> <p>Remark : HEI input converted into lakhs.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	698107	1099200	2474901	2435433	1002023	2018-19	2017-18	2016-17	2015-16	2014-15	6.98	10.99	24.75	24.35	10.02
2018-19	2017-18	2016-17	2015-16	2014-15																	
698107	1099200	2474901	2435433	1002023																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
6.98	10.99	24.75	24.35	10.02																	
5.1.4	<p>Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years</p> <p>5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1178 1046 1312"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>248</td> <td>0</td> <td>0</td> <td>105</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1391 1046 1525"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>58</td> <td>0</td> </tr> </tbody> </table> <p>Remark : HEI input edited according to provided documents.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	248	0	0	105	0	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	58	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
248	0	0	105	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	58	0																	
5.2.2	<p>Average percentage of students progressing to higher education during the last five years</p> <p>5.2.2.1. Number of outgoing student progression to higher education during last five years. Answer before DVV Verification : 269 Answer after DVV Verification: 79</p>																				
5.2.3	<p>Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations</p>																				

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	13	15	12	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	11	8	3	2

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	25	1	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	1	3	0	0

Remark : HEI input edited according to provided documents. DVV consider awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level. DVV not consider local award.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

16	11	10	10	10
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV accept supporting documents and HEI input edited accordingly.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	2	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	2	1	0

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
19	2	0	0	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	19	1	2

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 34</p> <p>Answer after DVV Verification : 21</p>																				
1.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1690270</td> <td>4072075</td> <td>7665079</td> <td>4142652</td> <td>2584067</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>16.90270</td> <td>40.72075</td> <td>76.65079</td> <td>41.42652</td> <td>25.84067</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1690270	4072075	7665079	4142652	2584067	2018-19	2017-18	2016-17	2015-16	2014-15	16.90270	40.72075	76.65079	41.42652	25.84067
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